

CRAGUN HOUSE RULES AND CONTRACT

The Cragun House, 404 W. Main St., Lebanon, Indiana is an available venue for your meeting or event. The Boone County Historical Society requires a donation for usage of the house. Tours of the house, conducted by a BCHS volunteer, can be arranged to coincide with your event. See photos of the interior at www.boonecountyhistorical.com. Click on "Historic Sites", then "Cragun House".

As users of the Cragun House, we agree to abide by the following house rules;

1. SMOKING is not permitted in the house or on the porches.
2. ALCOHOLIC BEVERAGES are not permitted on or inside the property.
3. DO NOT ENTER the basement or attic, both of which will be locked.
4. Usage of the house refers ONLY to the FIRST FLOOR. Admittance to the second floor shall be only with a tour guide.
5. TRASH should be placed in your own bags and taken with you when you leave.
6. ONE RESPONSIBLE MEMBER OF YOUR GROUP must remain inside the house at all times. At no time should the house be unoccupied.
7. PLEASE - DO NOT use CONFETTI inside or outside the property.
8. CHILDREN must be accompanied by an adult at all times. NO running or horseplay inside the house. Remember, many objects are historic and fragile.

RESERVATION DONATIONS: \$60 for the first 2 hours, and \$15 per hour thereafter. At the time of reservation, a 50% deposit (based on the anticipated usage time) will be required. On the day of the event, if the house is used for a longer period, the final invoice will reflect the actual usage time. Your donation is tax deductible. BCHS is a 501(c)3 charitable non-profit.

To reserve the Cragun House, please complete the form below, and mail with a check made payable to "Boone County Historical Society" P.O. Box 141, Lebanon, IN 46052. Or leave a message at 765-483-9414.

Name of responsible party	Address	Phone
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Date of Event	Type of Event	Time of arrival to set up
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Expected time of departure	Deposit amt. enclosed	Expected total donation
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Expected number in attendance	Will you desire a tour guide
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